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Dear Secondary Stage Students and Parents,

I would like to congratulate and welcome all our dear students back to school.

Hope you have enjoyed your end of year vacation, and you are ready to start a new year in complete enthusiasm and determination.

Any success starts by following **rules**; accordingly, I would like to remind you of our school rules:

- Students need to wear their full school uniform, or they will not be allowed to enter the school premises; shorts are not allowed even during the PE sessions.
- 2. Shoes need to be either white or black; students are not allowed to change shoes during their PE sessions.
- Seniors' uniform will be worn on the school uniform's pants, and black or white shoes with no exceptions.
- 4. Boys need to come to school having a short haircut and clean shaven faces.
- 5. Girls need to have their hair tied in white or black hair bands; loose hair will not be allowed.
- 6. One pair of simple earrings (studs) will only be allowed; piercing will not be allowed.
- 7. All accessories of any kind will not be allowed; and will be taken instantly.
- 8. Nail polish and gel won't be allowed; girls will be asked to go back home in this condition.
- Hair dye is not allowed, and girls will be asked to leave back home as a result.
- 10. Mobile phones need to be turned off at all times; otherwise, they will be taken even if students are not using them.





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- 11. Students need to bring enough water, as we do not have a cafeteria for students at school; they could refill their water bottles from the dispensers in their corridor in case they need more water.
- 12. Students need to bring healthy food; junk food is not allowed, and will be taken instantly.
- 13. Discipline needs to be maintained at all times!

Believing that doing assignments is very important as it aids our students to practise what they have learnt, evaluate themselves, and achieve the best of results. Homework policy will be as follows:

- Assignments need to be done on daily basis, teachers will check that
  assignments are done, and accordingly parents will be informed in case their
  children have not either done or completed their homework.
- Students will be asked to stay during their break times to do their missing assignments, or during their activity sessions – according to their teachers' policies.

Believing that regular assessments aid our students to study regularly, and help both teachers and students to follow their academic progress, students will have regular quizzes in addition to their monthly exams. Accordingly, office hours sessions will be designed, and assigned by secondary stage admins, to aid some students reach the expected academic level and even more surpass their limits.

Communication needs to be maintained at all times, believing that the academic process needs to be built by continuous cooperation between admins, parents and students to reach students' academic achievement. Accordingly, we receive **phone calls** (on school landlines); **WhatsApp messages** on (01285178338) during our







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working hours, and **emails** (<u>julivictor.secondary@nrcschools.com</u>) any time, and we also communicate through **google classroom's** portals all the time. Kindly, **accept** your google classroom invitations as soon as received, and **allow** notifications to be able to follow up.

Hope you a fruitful year full of blessings, remembering that NRC admins, teachers and staff's mere and sole aim is to maintain our students' welfare, success and achievement.

College Director Hala Toma Secondary Stage Supervisor

Juli Victor